

CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 11412	Date: May 12, 2022
	Change Request 10714

SUBJECT: User Enhancement Multi-Carrier System (MCS) - Update the Procedure Code File Maintenance Screen Movement Functionality

I. SUMMARY OF CHANGES: The A/B Medicare Administrative Contractors (MACs), Part B MACs have requested an enhancement to allow movement between multiple procedure code file maintenance screens through the use of the Program Function (PF) 2 key on a computer's keyboard.

EFFECTIVE DATE: October 1, 2022

**Unless otherwise specified, the effective date is the date of service.*

IMPLEMENTATION DATE: October 3, 2022

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-Only One Per Row.

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	N/A

III. FUNDING:

For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

One Time Notification

Attachment - One-Time Notification

Pub. 100-20	Transmittal: 11412	Date: May 12,2022	Change Request: 10714
-------------	--------------------	-------------------	-----------------------

SUBJECT: User Enhancement Multi-Carrier System (MCS) - Update the Procedure Code File Maintenance Screen Movement Functionality

EFFECTIVE DATE: October 1, 2022

**Unless otherwise specified, the effective date is the date of service.*

IMPLEMENTATION DATE: October 3, 2022

I. GENERAL INFORMATION

A. Background: The ability to utilize the Program Function (PF) 2 key on a computer's keyboard to page through a subset of MCS procedure file maintenance screens does not allow a user to return to a previously accessed screen. This change will allow users to utilize the PF2 key to page through those screens.

NOTE: All of the MCS screen names mentioned in the background section of this Change Request (CR) and within the Business Requirements (BRs) cannot be defined, as they are not acronyms.

When depressing the PF2 key while on the Procedure Segment Screen known as PR, a user will access the Procedure Maintenance Screen named P2. A user depressing PF2 while on the P2 screen will access the PD screen; however, there currently is not a method for the user to return to the P2 or PR screens through the use of a PF key. The user must enter the previous screen name in the ACT/SEL field of the MCS to return to a previous screen.

The same is true of the Criteria File Maintenance Screens named CT and CM. A user depressing PF2 while on the CT screen is able to access the CM screen; but, the user is unable to use the PF key to return to the prior screen of CT.

This change will allow users to utilize the PF2 key to page through all relevant screens in the following looping methodology.

For the Procedure File Screens, the user can access the PR, P2, or PD screen:

Depressing PF2 on the PR screen will take the user to the P2 screen.

Depressing PF2 on the P2 screen will take the user to the PD screen.

Depressing PF2 on the PD screen will take the user to the PR screen.

Depressing PF2 on the PR screen will return the user to the P2 screen.

For the Criteria File screens:

Depressing PF2 on the CT screen will take the user to the CM screen.

Depressing PF2 on the CM screen will return the user to the CT screen.

B. Policy: N/A

II. BUSINESS REQUIREMENTS TABLE

"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.

Number	Requirement	Responsibility									
		A/B MAC			D M E	Shared-System Maintainers			Other		
		A	B	H H H		F I S S	M C S	V M S		C W F	
10714.1	The MCS shall update the PR screen so the user is taken to the P2 screen when depressing the PF2 key.						X				
10714.2	The MCS shall update the P2 screen so the user is taken to the PD screen when depressing the PF2 key.						X				
10714.3	The MCS shall update the PD screen so the user is taken to the PR screen when depressing the PF2 key.						X				
10714.4	The MCS shall update the CT screen so the user is taken to the CM screen when depressing the PF2 key.						X				
10714.5	The MCS shall update the CM screen so the user is taken to the CT screen when depressing the PF2 key.						X				

III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility						
		A/B MAC			D M E	C E D I		
		A	B	H H H			M A C	
	None							

IV. SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements: N/A

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:

Section B: All other recommendations and supporting information: N/A

V. CONTACTS

Pre-Implementation Contact(s): Cathleen Gurreri, 443-934-2913 or cathleen.gurreri@cms.hhs.gov

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR).

VI. FUNDING

Section A: For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

ATTACHMENTS: 0