

# Medicare Diabetes Prevention Program (MDPP)

## Supplier Requirements Checklist

Organizations must meet MDPP supplier standards to successfully enroll in Medicare. Additional information about the MDPP enrollment process can be found in the [MDPP Enrollment Fact Sheet](#). Suppliers must comply with the MDPP supplier standards in their entirety, found at 42 C.F.R., section 424.205(d). In addition to these requirements, suppliers must meet general Medicare requirements as outlined in 42 C.F.R. Part 424, Subpart P.



### Organizational Requirements to Enroll in Medicare as an MDPP Supplier



- Obtain and maintain full or preliminary CDC Diabetes Prevention Recognition Program (DPRP) recognition
- Obtain and maintain an organizational National Provider Identifier (NPI)
- Maintain and report at least one administrative location
- Maintain a primary business telephone, listed with the name of the business in public view
- Submit a roster of eligible coaches on enrollment application and update as needed



### Data Reporting



- Maintain a crosswalk file of patient performance and claims information and submit it to CMS 6 months after supplier starts delivering MDPP services and quarterly thereafter
- Record MDPP supplier and coach information:
  - MDPP supplier name, CDC DPRP number, organizational NPI, individual coach NPI
- Record MDPP session information
  - Core or maintenance, regularly scheduled or make-up, date and place of session, curriculum topic
- Record Patient information
  - Patient name, Health Insurance Claim Number (HICN) or Medicare Beneficiary Identifier (MBI), evidence that patient meets eligibility requirements, age, weight
- Maintain records for 10 years following the last day of an MDPP patient's receipt of MDPP services



### Coach Requirements



- Maintain roster of eligible coaches which includes first and last name, date of birth, social security number, and individual coach NPIs
- Confirm all coaches on enrollment roster or furnishing MDPP services meet coach eligibility standards. Complete coach eligibility requirements can be found on the [Coach Eligibility Fact Sheet](#)



### Medicare Patient Minimum Coverage Requirements



- Not deny MDPP patients access to MDPP services on the basis of weight, height, health status, or achievement of performance goals with certain exceptions listed in 42 C.F.R., section 424.205(d)(8)
- Provide MDPP patients, before the first MDPP session, with disclosure information including eligibility requirements, the once-per-lifetime limit, minimum coverage requirements, and MDPP supplier standards
- Answer MDPP patients' questions about MDPP services and respond to MDPP related complaints within a reasonable timeframe
- Implement a complaint resolution protocol and maintain documentation of all patient contact regarding such complaints, including the name and MBI of the patient, a summary of the complaint, notes of actions taken, and the names and/or NPIs of individuals who took such action on behalf of the MDPP supplier
  - This information must be kept at each administrative location and made available to CMS or its contractors upon request



For more MDPP resources visit <http://go.cms.gov/mdpp-exp>

- [A Beneficiary Eligibility Factsheet](#)
- [A Beneficiary Disclosure Template](#)

