

# Medicare Diabetes Prevention Program: *Preparing to Enroll as an MDPP Supplier*

Organizations with preliminary or full Centers for Disease Control (CDC) Diabetes Prevention Recognition Program (DPRP) recognition may enroll as an MDPP supplier. Take the following steps to prepare for enrollment.

## Take steps now to prepare to enroll as an MDPP supplier

You must complete the following ***required*** steps before submitting an enrollment application:

-  Create an Identity and Access (I&A) Account (for online applications only)
-  Obtain a National Provider Identifier (NPI) through the National Plan and Provider Enumeration System (NPPES)

Prior to enrollment, it may be helpful if you:

-  Learn how to submit an enrollment application through the Provider Enrollment, Chain and Ownership System (PECOS)
-  Learn about Medicare Administrative Contractors (MACs), the contractors that process Medicare enrollment applications and claims, among other activities
-  Check out available resources and help desks

Additional details, ***Key Facts*** and ***Helpful Resources*** for each step are outlined below.



### ***Get Started: Create an I&A Account for Online Applications***

For online applications, create one account with the I&A Management System. Your I&A account allows you to access the CMS systems you will need to enroll as an MDPP supplier.

#### ***Key Facts about the I&A Management System***

- Your I&A account allows you to manage staff and give others access to your enrollment information.
- Your account connects you to important CMS systems relevant to MDPP suppliers, including the National Plan and Provider Enumeration System (NPPES) and PECOS.
- I&A accounts are only required for online enrollment applications. If you enroll using the paper-based form, you will not need to create an I&A account.

#### ***Helpful Resource***

- [I&A Management System Website](#)





## **Obtain an NPI through the National Plan and Provider Enumeration System (NPPES)**

Organizations that wish to furnish MDPP services must have an NPI to enroll in Medicare as an MDPP supplier. MDPP coaches must also obtain an NPI for enrollment screening, claim submission, and monitoring purposes. NPIs should be obtained prior to beginning Medicare enrollment.

### **Key Facts about NPIs**

- An NPI is a unique 10-digit identification number issued to organizational and individual health care providers.
- You can obtain an NPI online at any time through NPPES or by filling out a paper application.
- NPPES is the fastest way to get an NPI.
- It may be helpful to review the paper NPI application before using NPPES to understand the NPI application requirements.
- Organizations with a pre-existing NPI should obtain a separate NPI to be used for MDPP enrollment in order to reduce claim rejections and denials.
- When applying for an NPI, select a taxonomy code that best represents your organization or MDPP coach.
  - If being a coach is the individual's only classification, "Health Educator" may be an appropriate selection.
- The NPI Enumerator processes NPI applications and is responsible for assisting health care providers with questions regarding the processing of an NPI application.

### **Helpful Resources**

- [Obtain an NPI Using the National Plan and Provider Enumeration System \(NPPES\)](#)
- [NPI Paper Application](#)
- [NPPES FAQs](#)
- [NPPES Help](#)



## **Learn how to submit an enrollment application through PECOS**

Once you have obtained an NPI, there are **two ways** you can enroll in Medicare as an MDPP supplier. You can submit a paper enrollment application to a MAC, or you can fill out and submit your enrollment application online using PECOS.

### **Key Facts about PECOS**

- PECOS is an internet-based system. It allows you to complete most of your enrollment activities online, including submitting your enrollment application, changing existing Medicare enrollment record information, and other processes.
- PECOS captures the same information as the paper application, but it simplifies the enrollment process into small and easy-to-understand steps.
- PECOS can shorten the enrollment process because it verifies enrollment information online and then electronically sends the enrollment data to the MAC.

### **Helpful Resources**

- [PECOS Main Page](#)
- [About Internet-based PECOS](#)
- [PECOS FAQs](#)





## Learn about MACs

MACs are regional contractors that process enrollment applications and Medicare fee-for-service (FFS) claims (also known as Medicare Part A and Part B claims), among other activities. Each MAC processes FFS claims for a certain region of the country. If you furnish MDPP services in multiple regions, you may work with more than one MAC.

### Key Facts about MACs

- MACs perform many activities, including:
  - Reviewing applications and enroll providers in the Medicare FFS program
  - Processing Medicare FFS claims
  - Making and accounting for Medicare FFS payments
  - Responding to provider and supplier inquiries
  - Educating providers and suppliers about Medicare FFS billing requirements
- CMS relies on MACs to communicate information about the Medicare FFS program to health care providers and suppliers enrolled in the Medicare program.
- Providers and suppliers enrolled in Medicare can submit Medicare Part B claims for services provided to FFS beneficiaries. MACs process the claims submitted in their region.

### Helpful Resources

- [Who Are the MACs and What Do They Do?](#)
- [Map of A/B MAC Jurisdictions](#)
- [MAC Jurisdictions by State](#)



## Check out available resources and help desks

CMS has set up an External User Services (EUS) help desk (see “EUS Customer Portal” link below). This resource supports people with questions related to I&A, PECOS and other systems. However, the help desk may not be able to provide specific information about the MDPP expanded model.

### Helpful Resources

- [Medicare Diabetes Prevention Program \(MDPP\) Expanded Model](#)
- [EUS Customer Portal](#)
- [“Who Should I Call?” CMS Provider Enrollment](#)
- [Medicare Provider-Supplier Enrollment - CMS General Site](#)
- [Enrollment Webinar Slides](#)
- [Enrollment Checklist](#)