

DEPARTMENT OF HEALTH & HUMAN SERVICES
Centers for Medicare & Medicaid Services
7500 Security Boulevard, Mail Stop C4-22-04
Baltimore, Maryland 21244-1850



CENTER FOR MEDICARE

Date: January 10, 2025

To: Programs of All-Inclusive Care for the Elderly (PACE) Organizations

From: Kathryn A. Coleman, Director
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Subject: 2025 PACE Application Quarterly and Waiver Request Submission Dates

The Centers for Medicare & Medicaid Services (CMS) announces the 2025 Calendar Year PACE Application and Waiver Request Submission Windows and Deadlines.

CMS advises all PACE organizations and applicants that it will only consider Initial and Service Area Expansion Applications submitted to CMS that are supported by the applicable State Administering Agency (SAA) and include a signed and dated state assurance form. **All applications must be complete with all required documentation at the time of submission.** The only exception to this requirement is the state readiness review (SRR) of a proposed center site, which may be submitted as part of a response to a CMS Request for Additional Information (RAI).

All PACE applicants are encouraged to review our PACE Application training posted at: <https://www.cms.gov/Medicare/HealthPlans/PACE/Overview.html> prior to submission.

**2025 Calendar Year PACE Application and Waiver Request
Submission Windows and Deadlines**

Action	Calendar Quarter	Submission Window and Deadlines
Notice of Intent to Apply for new PACE Organizations. Form available at: https://www.cms.gov/files/document/noticeofintenttoapply-noia-pace-form.pdf	1 st	January 1 to 31, 2025
	2 nd	April 1 to 30, 2025
	3 rd	July 1 to 31, 2025
	4 th	October 1 to 31, 2025
Request for HPMS Access HPMS Access Request at: https://www.cms.gov/Research-Statistics-Data-and-Systems/Computer-Data-and-Systems/HPMS/UserIDProcess.html	1 st	January 1 to 31, 2025
	2 nd	April 1 to 30, 2025
	3 rd	July 1 to 31, 2025
	4 th	October 1 to 31, 2025
Initial/SAE Application & Waiver Request Submission Note: Applicants must hit “Final Submit” <u>by 8:00 p.m., ET on the quarterly deadline</u> for the application to be considered by CMS. Applications available at: https://www.cms.gov/medicare/medicaid-coordination/pace The Part D Application for PACE is located here: https://www.cms.gov/medicare/coverage/prescription-drug-coverage-contracting/application-guidance	1 st	March 28, 2025
	2 nd	June 27, 2025
	3 rd	September 26, 2025
	4 th	December 26, 2025