

Other CASPER Reports for PBJ

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CMS Website

The CMS website contains the PBJ technical data specifications required for PBJ XML submissions.

To access the CMS website, enter <http://www.cms.gov/Medicare/Quality-Initiatives-Patient-Assessment-Instruments/NursingHomeQualityInits/Staffing-Data-Submission-PBJ.html> in your browser.

Bookmark this website for future use.

QTSO Website

The QTSO website contains the technical user guides and other important technical information that you will use for the CMSNet and QIES User ID Registration.

To access the QTSO website, enter <https://www.qtso.com> in your browser.

Bookmark this website for future use.

General Report Information

Select the desired underlined report name link from the right-hand frame.

One or more CASPER Reports Submit pages are presented providing criteria options with which you specify the information to include in your report. These options may differ for each report. Specific report criteria details are outlined later on in this training module.

Choose the desired criteria and select the Submit or Next button.

NOTE: PBJ reports access detailed information and may require a significant amount of time to process. Once you submit your report request(s), you may consider exiting the CASPER Reporting application and viewing the completed report(s) at a later time.

1700D Employee Report

The Employee Report lists the active and/or terminated employees associated with a facility during a specified period.

The report is available in PDF or CSV format.

1701D Census Report

The Census Report details facility census information for a specified period.

The report is available in PDF or CSV format.

1702S Staffing Summary Report

The Staffing Summary Report summarizes staffing information by Job Title for a facility during a specified period.

The report is available in PDF or CSV format.

1702D Individual Daily Staffing Report

The Individual Daily Staffing Report details facility staffing information during a specified period by Employee ID.

The report is available in PDF or CSV format.

PBJ Submitter Final File Validation Report

The PBJ Submitter Final File Validation Report provides detailed information about the status of a select submission file.

The report indicates whether the submitted file was accepted or rejected and details the warning and fatal errors encountered.

The report is sorted by State Code and Facility ID.

User's Guide Reference

Refer to Section 2, Functionality, of the CASPER Reporting User's Guide for assistance in viewing, printing, saving and exporting the reports you request. The CASPER Reporting User's Guide is located on the QIES Systems for Providers Welcome page.

NOTE: PBJ reports are automatically removed after 60 days.

Training Progression

Module 11 is the final PBJ training module. Please review prior modules as needed.

QTSO Help Desk Support

If you require assistance with the CASPER Reporting and PBJ systems, contact the QTSO Help Desk by:

Phone at (800) 339-9313

E-mail at help@qtso.com