



# Spring 2013 School Administrator Questionnaire Questionnaire B

Prepared for the U.S. Department of Education

National Center for Education Statistics by:

# Westat Rockville, Maryland

Use a black or blue ball point pen to complete this questionnaire.

RETURN THIS COMPLETED QUESTIONNAIRE DIRECTLY TO YOUR SCHOOL COORDINATOR OR AN ECLS-K:2011 STAFF MEMBER. <u>DO NOT MAIL</u> THIS QUESTIONNAIRE UNLESS YOU ARE ASKED TO DO SO BY STUDY STAFF AND ARE PROVIDED WITH AN ENVELOPE FOR MAILING.



According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1850-0750. Approval expires 10/31/2015. The time required to complete this information collection is estimated to average 60 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information requested. If you have any comments concerning the accuracy of the time estimate or suggestions for improving the survey instrument, please write to: U.S. Department of Education, Washington, D.C. 20202-4537. If you have comments or concerns regarding the status of your individual response to this survey, write directly to: National Center for Education Statistics, 1990 K Street, N.W., Room 9086, Washington, D.C. 20006-5574.

The collection of information in this survey is authorized by 20 U.S. Code, Section 9541. Participation is voluntary. You may skip questions you do not wish to answer; however, we hope that you will answer as many questions as you can. Your responses are protected from disclosure by federal statute (20 U.S. Code, Section 9573). All responses that relate to or describe identifiable characteristics of individuals may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law. Data will be combined to produce statistical reports. No individual data that links your name, address, telephone number, or identification number with your responses will be included in the statistical reports.





#### **Dear School Administrator,**

This questionnaire is an important part of a major longitudinal study of children's early educational experiences beginning with kindergarten and continuing through grade 5. You have received this questionnaire because one or more of the children in your school are participants in this study.

This questionnaire contains several brief sections:

- a) School characteristics
- b) School-family-community connections
- c) School policies and practices
- d) School programs for particular populations
- e) Federal programs: Title I, Adequate Yearly Progress (AYP), and Title III (if applicable)
- f) Staffing and teacher characteristics
- g) School administrator characteristics

This information is vital to the study. Please feel free to ask other knowledgeable members of your staff to provide the information necessary to complete various sections of the questionnaire. However, we ask that you, yourself, please complete the final section, which is about your own background and characteristics. Taking part in the study is voluntary. You may stop at any time or choose not to answer a question you do not want to answer. Although we realize you are very busy, we urge you to complete this questionnaire as completely and accurately as possible. The information you provide is being collected for research purposes only and will be protected from disclosure to the fullest extent allowable by law (Education Sciences Reform Act of 2002, 20 U.S.C. § 9573). Information from multiple individuals will be combined to produce statistical reports; no information that identifies you will be included in any reports or provided to students, their parents, or other school staff.

Please record your answers directly on the questionnaire by marking the appropriate answer (as described in the instructions on page 6) or by writing your responses in the space provided. Your best estimates are acceptable answers.



#### **DEFINITIONS**

For the purposes of this study, the following definitions apply:

**Special programs.** Reference is made in this questionnaire to Title I and Title III programs, individualized education programs (IEP), individualized family service plans (IFSP), Section 504 plans, and Response to Intervention (RtI). For this study, the following definitions apply:

- <u>Title I: "Improving the Academic Achievement of the Disadvantaged."</u> Title I is a program of the Elementary and Secondary Education Act (ESEA) of 1965, as reauthorized under the No Child Left Behind Act of 2001. The purpose of this program is to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on state academic achievement standards and state academic assessments.
- <u>Title III: "Language Instruction for Limited English Proficient and Immigrant Students."</u> Title III is a program of the Elementary and Secondary Education Act (ESEA) of 1965, as reauthorized under the No Child Left Behind Act of 2001. One of the main purposes of this program is to help ensure that children who have limited proficiency in English, including immigrant children and youth, attain English proficiency, develop high levels of academic attainment in English, and meet the same state academic content and student academic achievement standards as all students are expected to meet.
- Individualized Education Program (IEP): A written statement of the educational program designed to
  meet the individual needs of a school-aged child with a disability that is judged to affect the child's
  educational performance. Children who receive special education services under the Individuals with
  Disabilities Education Act (IDEA) are expected to have an IEP or an IFSP.
- <u>Individualized Family Service Plan (IFSP)</u>: A written statement of the educational program and other services designed to enhance the family's capacity to meet the developmental needs of an infant or toddler (preschool-aged) with a disability. The plan includes a description of the appropriate services needed to assist transition into elementary school.
- <u>Section 504 plan</u>: A written plan to provide appropriate services to a child with a disability, whether or not the disability is judged to affect the child's educational performance. Speech therapy services may often be specified as part of a Section 504 plan.
- Response to Intervention (RtI): A multi-step approach to providing early and progressively intensive intervention and monitoring within the general education setting. In principle, RtI begins with research-based instruction and behavioral support provided to students in the general education classroom, followed by screening of all students to identify those who may need systematic progress monitoring, intervention, or support. Students who are not responding to the general education curriculum and instruction are provided with increasingly intensive interventions through a "tiered" system, and they are regularly monitored to assess their progress and inform the choice of future interventions, including possibly special education for students determined to have a disability.

**Language.** Reference is made to English language learners (ELL), as well as to instructional programs for ELL students in this questionnaire. For this study, the following definitions apply:

- <u>Language-minority (LM) student</u>: A student in whose home a non-English language typically is spoken. This group includes students whose English is fluent enough to benefit from instruction in academic subjects offered in English as well as students who are English language learners.
- English language learner (ELL): A student whose native language is one other than English and whose skills in listening, speaking, reading, or writing English are such that he or she has difficulty understanding school instruction in English.



#### TYPES OF LANGUAGE INSTRUCTION EDUCATIONAL PROGRAMS (LIEPs)

#### Programs that focus on developing students' literacy in two languages

- Two-way immersion program (TWI) or two-way bilingual program: The goal of these programs is to develop strong skills and proficiency in both students' home language and English. These programs may also be called dual language programs. These programs include students whose native language is not English (but who all speak the same non-English language) and students whose native language is English. Instruction is provided in both languages, typically starting with a smaller proportion of instruction in English, and gradually moving to half of the instruction in each language. Students typically stay in these programs throughout elementary school.
- Developmental bilingual program, late exit transitional program, or maintenance bilingual education program: The goal of these programs is to develop some skills and proficiency in students' home language and strong skills and proficiency in English. Content is taught in both languages by teachers fluent in both languages. These programs may also be called dual language programs. Instruction at lower grades is in the students' home language with a gradual transition to English. Students typically transition into mainstream classrooms with their English-speaking peers. The programs can vary in the focus placed on acquiring literacy in students' home language, but students generally do continue to receive some degree of support in their home language after the transition to English classrooms.
- <u>Transitional program</u>, early exit bilingual program, or early exit transitional program: The goal of these
  programs is to develop English proficiency skills as soon as possible, without delaying learning of
  academic core content. Instruction begins in students' home language but rapidly moves to English.
  Students typically are transitioned into mainstream classrooms with their English-speaking peers as soon
  as possible.
- Heritage language program or indigenous language program: The goal of these programs is to develop literacy in two languages. Content is taught in both languages by teachers fluent in both languages.
   These programs typically target non-English speakers with weak literacy skills in their home language.

#### Programs that focus on developing students' literacy solely in English

- Sheltered English instruction or content-based English as a Second Language (ESL) program: The goal of
  these programs is to develop proficiency in English while learning content in an all-English setting.
  Students from various linguistic and cultural backgrounds can be in the same class. Instruction is adapted
  to students' proficiency in English and is supported by visual aids and support in the students' home
  languages as available. Fully developed prototypes of this program include Sheltered Instruction
  Observational Protocol (SIOP) and Specially Designed Academic Instruction in English (SDAIE).
- <u>Structured English Immersion (SEI):</u> The goal of SEI is to develop fluency in English. This program usually serves only English language learners. All instruction is in English, though the instruction is adjusted to the English proficiency level of students so subject matter is comprehensible. Teachers may have some receptive skills in the students' home language(s) and generally use sheltered instructional techniques.
- <u>Pull-out English as a Second Language (ESL) or English Language Development (ELD):</u> The goal of
  these programs is to develop fluency in English. ELL students leave their mainstream classroom for part
  of the day to receive ESL instruction, which generally focuses on grammar, vocabulary, and
  communication skills, not academic content. There typically is no support provided for students' home
  languages.
- <u>Push-in English as a Second Language (ESL) program:</u> The goal of push-in ESL is to develop fluency in English. Students receive ESL instruction in a mainstream classroom, with instruction in English with some native language support if needed. The ESL teacher or an instructional aide provides clarification, translation if needed, and uses ESL strategies.

#### THANK YOU VERY MUCH FOR YOUR HELP.

<sup>&</sup>lt;sup>1</sup> National Clearinghouse for English Language Acquisition. (n.d.). Types of language instruction educational programs (LIEPs). Retrieved [January 6, 2012] from http://www.ncela.gwu.edu/files/uploads/5/Language Instruction Educational Programs.pdf.



#### MARKING DIRECTIONS

PLEASE READ CAREFULLY AND USE A BLACK OR BLUE BALL POINT PEN TO COMPLETE THIS QUESTIONNAIRE. DO NOT USE PENCIL OR FELT-TIP PEN.

#### **MARKING BOXES**

It is important that you mark an "X" in the box next to your answers and print clearly.

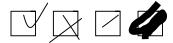
Shown below is the correct way to mark your answers, along with examples of incorrect ways.

**Correct Mark:** 



#### **Incorrect Marks:**

Light and thin, outside the box, thick or scrawled.



#### How to Change an Answer:

Completely black out the box of the incorrect answer and mark an "X" in the box next to the correct answer.



#### **PRINTING ANSWERS IN BOXES**

Answers should be printed clearly and should not touch or cross any of the box lines. Do not cross zeroes or sevens. That is, do not write a zero with a line through it like this  $-\theta$ , and do not write a seven with a line through it like this  $-\varphi$ .

Write one number per box like this:

1 2 3 4 5 6 7 8 9 0

Write words like this:

John Smith



# **SECTION A. SCHOOL CHARACTERISTICS**

<b>A</b> 1.	How many days are children required to attend school this academic year? $\ensuremath{\textit{V}}$ BELOW.	VRITE IN NUMBER
	Number of school days	
<b>A2</b> .	What are the start and end dates for this school for the 2012-2013 school year AND DAY.  START  MONTH DAY YEAR	? WRITE IN MONTI
	END  MONTH DAY YEAR	
<b>A</b> 3.	School enrollment. WRITE IN THE APPROXIMATE NUMBER OF CHILDREN FOLLOWING. IF NO CHILDREN HAVE LEFT OR ENROLLED IN YOUR SCHOOL SCHOOL YEAR, WRITE "0" ON THE APPLICABLE LINE.	
		Number of children
	a. Total enrollment in your school around October 1, 2012, or the date nearest to that for which data are available	
	b. Number of children who have enrolled in your school since October 1, 2012	
	c. Number of children who have left your school since October 1, 2012, and have not returned	
<b>A4</b> .	Approximately what is the <u>Average Daily Attendance</u> for your school this year PERCENT OR NUMBER BELOW. TO CALCULATE PERCENT, DIVIDE THE NUI STUDENTS ATTENDING ON AN AVERAGE DAY BY THE NUMBER OF STUDEND AND THEN MULTIPLY BY 100.	MBER OF
	% Average Daily Attendance  That is,   number of students attending on an average day number of students enrolled	X 100
	OR	
	Average Number Attending Daily	



A5. Approximately what percentage of the children in your school belongs to each of the following racial/ethnic groups? COMPLETE EITHER THE NUMBER OR PERCENT COLUMN. ENTER "0" IF YOUR SCHOOL HAS NO CHILDREN IN THAT RACIAL/ETHNIC GROUP. THE NUMBER COLUMN SHOULD ADD TO YOUR TOTAL SCHOOL ENROLLMENT OR THE PERCENT COLUMN SHOULD ADD TO 100%

ADD	10 100%.	Number of children	OR	Percent
a.	Hispanic/Latino of any race		]	<b></b> %
b.	American Indian or Alaska Native, not Hispanic or Latino		]	<b>%</b>
C.	Asian, not Hispanic or Latino		]	<b></b> %
d.	Black or African American, not Hispanic or Latino			<b></b> %
e.	Native Hawaiian or Other Pacific Islander, not Hispanic or Latino		]	<u> </u>
f.	White, not Hispanic or Latino			<b>\\</b>
a.	Two or more races, not Hispanic or Latino		]	<b>%</b>
3				
	Total school enrollment (sum of a through g)		]	100%
h.	Total school enrollment (sum of a through g)  If your school is a private, magnet, or charter school  ut what percentage of the children enrolled in this sch  gned attendance area because WRITE IN PERCENT	ool attend from	outsic	and SKIP TO Q A
h.	If your school is a private, magnet, or charter school ut what percentage of the children enrolled in this sch	ool attend from	outsio	and SKIP TO Q A
h.  Abo assi	If your school is a private, magnet, or charter school ut what percentage of the children enrolled in this sch	ool attend from AGES BELOW. Perc	outsic	and SKIP TO Q A  de of this school  NE, WRITE "0."
h.  Abo assi	If your school is a private, magnet, or charter school ut what percentage of the children enrolled in this sch gned attendance area because WRITE IN PERCENT  They have special needs (gifted and talented, children w disabilities, etc.) and attend to receive a specialized prog	ool attend from AGES BELOW. Percentith gram	outsid	and SKIP TO Q A  de of this school  NE, WRITE "0."  Don't know
h.  Abo assi a. b.	If your school is a private, magnet, or charter school ut what percentage of the children enrolled in this school gned attendance area because WRITE IN PERCENT  They have special needs (gifted and talented, children w disabilities, etc.) and attend to receive a specialized progor service?  They transferred into the school because their previous school did not make adequate yearly progress (AYP)? (Adequate yearly progress is your state's measure of yearly	ool attend from FAGES BELOW. Percentith Igram	outsic IF NOI ent	and SKIP TO Q A  de of this school  NE, WRITE "0."  Don't know



A9. What time does school officially start in the morning? WRITE IN TIME BELOW.





# SECTION B. SCHOOL-FAMILY-COMMUNITY CONNECTIONS

	scho	any of the following programs available pool site? Please include programs run be OR NO ON EACH ROW.					
					Yes	<u> </u>	No
	a.	Before-school child care				]	
	b.	After-school child care					
	C.	Hearing screening				]	
	d.	Vision screening				]	
B2.		se indicate how often each of the follow PONSE ON EACH ROW.	Never	Once a year	2 to 3 times a year	4 to 6 times a year	7 or more times a year
	a.	PTA, PTO, or Parent-Teacher-Student					
		organization meetings					
	b.						
		organization meetings  Reports (report cards) of child's					
	C.	organization meetings  Reports (report cards) of child's performance provided to parents  Information on the child's standardized					
	c.	organization meetings  Reports (report cards) of child's performance provided to parents  Information on the child's standardized assessment scores provided to parents					



B3. Indicate how much you agree or disagree with the following statements about the school's community and parents. MARK ONE RESPONSE ON EACH ROW.

		Strongly disagree	Disagree	Neither agree nor disagree	Agree	Strongly agree
a.	Parents are actively involved in this school's programs.					
b.	The community served by this school is supportive of its goals and activities.					
C.	Parents of children in this school are welcome to observe classes any time they are in session.					

B4. To the best of your knowledge how often do the following types of problems occur at your school? MARK ONE RESPONSE ON EACH ROW.

		Happens daily	Happens at least once a week	Happens at least once a month	Happens on occasion	Never happens
a.	Children bringing weapons to school					
b.	Theft					
C.	Physical conflicts among students					
d.	Children bringing in or using alcohol at school					
e.	Children bringing in or using illegal drugs at school					
f.	Vandalism of school property					
g.	Student bullying					
h.	Widespread disorder in classrooms					
i.	Class cutting					



**B6**.

B5. To what extent is each of the following matters a problem in this school? Indicate whether each is a SERIOUS problem, a MODERATE problem, a MINOR problem, or NOT a problem in this school. MARK ONE RESPONSE ON EACH ROW.

one of the first o						
		Serious problem	Moderate problem	Minor problem	Not a problem	
a.	Student tardiness					
b.	Student absenteeism					
C.	Student aggressive or disruptive behavior					
d.	Teacher absenteeism					
e.	Teacher turnover					
f.	Overcrowding					
	ing the past year, to what extent did any RK ONE RESPONSE ON EACH ROW.	of the follow Not at all	ving changes of Small extent	Moderate extent	school?  Large extent	
a.	Funding levels decreased					
b.	Enrollment increased					
C.	Enrollment decreased					
d.	The number of students receiving free or reduced-price lunch increased					
e.	Student mobility increased (that is, the number of students transferring in and out of the school increased)					
f.	There has been a reduction in staffing					
g.	Class sizes increased					
h.	Class sizes decreased					
i.	Salaries increased					
j.	Salaries decreased					
k.	Number of English language learners increased					



B7. During the past year, did any of the following changes occur at your <u>school</u>? MARK YES OR NO ON EACH ROW.

		Yes	No
a.	Salaries were frozen		
b.	Changes were made to the school's assigned attendance area (IF YOURS IS A PRIVATE, CHARTER, OR MAGNET SCHOOL, PLEASE SKIP ITEM b.)		



# SECTION C. SCHOOL POLICIES AND PRACTICES

C1.	WRITE NUMBER BELOW. IF NONE, WRITE "0."
	Number of first-grade children retained last year
C2.	How many <u>second-grade children</u> were retained at their current grade level last school year? WRITE NUMBER BELOW. IF NONE, WRITE "0."
	Number of <u>second-grade children</u> retained last year
C3.	Is a school-wide positive behavioral intervention and support program (for example, Positive Behavioral Support, Positive Behavioral Intervention System) implemented at your school? MARK ONE RESPONSE.
	Yes
	No



C4. For each of the following statements about READING and MATH, indicate how strongly you agree or disagree. MARK ONE RESPONSE ON EACH ROW.

F	or READING	Strongly disagree	Disagree	Neither agree nor disagree	Agree	Strongly agree	Don't know
a	This school has a set of clear, predetermined, grade-level benchmarks (that is, cut scores, goals/targets, or percentiles) that are used to determine which students are struggling or at risk of failure in READING.						
b.	At this school, we use data from screening tests to determine if core instruction in READING is meeting the needs of most of our students.						
F	or MATH						
C.	This school has a set of clear, predetermined, grade-level benchmarks (that is, cut scores, goals/targets, or percentiles) that are used to determine which students are struggling or at risk of failure in MATH.						
d.	At this school, we use data from screening tests to determine if core instruction in MATH is meeting the needs of most of our students.						



C5.	5. Is Response to Intervention (Rtl) currently used at your school in second grade, either partial or fully implemented? MARK ONE RESPONSE.				
	RESPONSE TO INTERVENTION (RTI) IS A PROGRESSIVELY INTENSIVE INTERVENT EDUCATION SETTING. SEE PAGE 4 FOR	TION AND MONITO	RING WITHIN THE		
	Yes				
	No (SKIP TO Q D1)				
C6.	Is Rtl currently implemented at your scho	ol in <u>second grade</u>	in the following a	areas? MARK	
		Yes, fully implemented in second grade	Yes, partially implemented in second grade	No, not implemented in second grade	
	a. Math				
	b. Reading				
	c. Writing				
	d. Behavior/Social skills				
C7.	Approximately how many years ago did yo in any subject? MARK ONE RESPONSE.	our school begin in	nplementing RtI in	second grade	
	Less than 1 year ago				
	1 to 2 years ago				
	More than 2 years ago				
C8.	For the 2012-2013 school year, how has y parents/guardians to help them understand MARK ALL THAT APPLY.				
	Communication through written material newsletters	als such as letters, e	email, school websi	te, or	
	<ul> <li>b. Communication through workshops, dis PTA meetings</li> </ul>	scussion groups, or	other meetings suc	h as	
	c. Communication through individual mee	etings with parents o	or phone calls		
	d. Information is not distributed on this top	pic			



# SECTION D. SCHOOL PROGRAMS FOR PARTICULAR POPULATIONS

# **Language-Minority Students and Families**

D1.	Do any of the children in this school come from a home where a language other than English is spoken? MARK ONE RESPONSE.
	Yes No (SKIP TO Q D4)
D2.	What percentage of children in this school and in <u>second grade</u> are English language learners (ELL)?
	SEE PAGES 4 AND 5 FOR DEFINITIONS RELATED TO LANGUAGE. WRITE IN THE PERCENTAGES BELOW.
	% ELL among all students in school
	% ELL among all students in second grade
D3.	Please indicate what type(s) of specialized language instruction is provided to second-grade English language learners in your school. MARK ALL THAT APPLY.
	EXAMPLES OF THE PROGRAMS INCLUDED IN EACH CATEGORY ARE PROVIDED BELOW. SEE PAGE 5 FOR DEFINITIONS OF THESE EXAMPLES.
	Programs that focus on developing students' literacy in two languages. For example:
	<ul> <li>Two-way immersion program or two-way bilingual program</li> <li>Developmental bilingual program, late exit transitional program, or</li> </ul>
	<ul> <li>maintenance bilingual education program</li> <li>Transitional program, early exit bilingual program, or early exit transitional program</li> </ul>
	Heritage language program or indigenous language program
	Programs that focus on developing students' literacy solely in English. For example:
	<ul> <li>Sheltered English instruction or content-based English as a Second Language (ESL) program</li> </ul>
	Structured English Immersion (SEI)
	<ul> <li>Pull-out English as a Second Language (ESL) or English Language Development (ELD)</li> <li>Push-in ESL program</li> </ul>
	Other program(s) (PLEASE SPECIFY)
	No specialized language program is provided to <u>second-grade</u> English language learners or there are no second-grade English language learners in this school.



# **Children with Special Needs**

Since the beginning of this school year (2012-2013), how many students have been NEWLY evaluated at your school to determine if they are eligible for an IEP? WRITE NUMBER IN BOX.						
	Total number of newly evaluated stu	udents at your scho	ool			
2013	nose students who have been NEWLY eva 3), how many were found eligible for an IEI ech only? WRITE NUMBER IN BOX.					
	Total number of newly evaluated stu	udents found eligib	le at your school			
stud	nt method(s) are used in your school to de lents with learning disabilities? MARK YE THESE METHODS IS USED AT YOUR SCHO	S OR NO ON EAC	CH ROW. IF A COI	MBINATION		
			Yes	No		
a.	IQ-achievement discrepancy model which stathere is a discrepancy between <i>expected</i> per actual performance					
b.	Response to Intervention (RtI) model					
prog	roximately what percentage of your <u>second</u> grams? WRITE PERCENTAGES IN BOXES. DGRAM IS NOT OFFERED IN <u>SECOND GRA</u>	IF NONE, WRIT	E "0" AND INDICA	TË IF THE		
		Percent	Not offered in second grade	Not offered in any grade		
a.	Special education with an Individualized Education Program (IEP)	<b></b>				
b.	Receive accommodations through a 504 plan	<b>%</b>				
C.	Reading instruction for students performing below grade level in reading	<b>\(\)</b> \(\) \(\)				
d.	Math instruction for students performing below grade level in math	<u></u> %				
e.	A gifted and talented program	<b></b> %				



# SECTION E. FEDERAL PROGRAMS: TITLE I, ADEQUATE YEARLY PROGRESS, AND TITLE $\mathrm{III}^1$

The fo	llowing items pertain to public schools only.
	IF YOURS IS A PRIVATE SCHOOL CHECK HERE. (SKIP TO Q F1)
<u>Title I</u>	Funding and Programs
E1.	Did your school receive Federal Title I funds for this school year? MARK ONE RESPONSE.
	Yes
	No (SKIP TO Q E4)
	PLEASE NOTE THE FOLLOWING DEFINITIONS THAT ARE RELEVANT TO QUESTION E2 BELOW:
	A targeted assistance program uses Title I funds to provide supplemental academic services (usually in reading and/or math) to specific students, sometimes referred to as "Title I students," who have been identified as low achieving.
	<ul> <li>A schoolwide program may use Title I funds to improve the quality of educational programs and services throughout the school. A school may use Title I funds for a schoolwide program if at least 40 percent of its students are from low-income families, or if it receives a waiver permitting it to operate a schoolwide program.</li> </ul>
E2.	Is your school operating a Title I targeted assistance or schoolwide program? MARK ONE RESPONSE.  Targeted assistance program Schoolwide program

<sup>&</sup>lt;sup>1</sup> Title I and Title III and their accompanying requirements are programs of the Elementary and Secondary Education Act of 1965 (ESEA), as reauthorized by the No Child Left Behind Act of 2001. See the introductory section of this questionnaire for more information on these programs.



	es your school use Title I funds for any of the following purposes?  CH ROW.	MARK YES	OR NO ON
		Yes	No
а	. To serve children in a pull-out setting		
b	. To serve children in an in-class setting		
C	. To reduce class sizes		
d	<ul> <li>To provide extended time learning opportunities before and/or after school for children</li> </ul>		
е	. To provide professional development activities		
f.	To provide family literacy services		
g	. To provide summer learning opportunities		
h	. To serve children in preschool		
Did Ins	truction for Limited English Proficient and Immigrant Students.") $ {\it M} $	MARK ONE F	RESPONSI
Ins	Yes No (SKIP TO Q E6)		
Ins:	Yes		
Doo EA	Yes  No (SKIP TO Q E6)  es your school use Title III funds for any of the following purposes?	? MARK YE.	S OR NO C
Doo EA	Yes  No (SKIP TO Q E6)  es your school use Title III funds for any of the following purposes?  CH ROW.  To serve children in a pull-out setting for second language	? MARK YE.	S OR NO C
Doc EA	Yes No (SKIP TO Q E6)  es your school use Title III funds for any of the following purposes?  CH ROW.  To serve children in a pull-out setting for second language instruction  To serve children in an in-class setting for second language	? MARK YE.	S OR NO C
Doc EA	Yes No (SKIP TO Q E6)  es your school use Title III funds for any of the following purposes? CH ROW.  To serve children in a pull-out setting for second language instruction  To serve children in an in-class setting for second language instruction  To provide extended time learning opportunities before	? MARK YE.	S OR NO C
Doo EA	No (SKIP TO Q E6)  es your school use Title III funds for any of the following purposes?  CH ROW.  To serve children in a pull-out setting for second language instruction  To serve children in an in-class setting for second language instruction  To provide extended time learning opportunities before and/or after school for children  To improve the entire educational program through a	? MARK YE.	S OR NO C
Doo EA	No (SKIP TO Q E6)  ses your school use Title III funds for any of the following purposes?  CH ROW.  To serve children in a pull-out setting for second language instruction  To serve children in an in-class setting for second language instruction  To provide extended time learning opportunities before and/or after school for children  To improve the entire educational program through a schoolwide program  To provide professional development activities for teachers who serve English language learners	? MARK YE.	S OR NO C
Doo EAA	Yes No (SKIP TO Q E6)  es your school use Title III funds for any of the following purposes? CH ROW.  To serve children in a pull-out setting for second language instruction  To serve children in an in-class setting for second language instruction  To provide extended time learning opportunities before and/or after school for children  To improve the entire educational program through a schoolwide program  To provide professional development activities for teachers who serve English language learners  To provide family literacy services (usually done out of Title III immigrant funds)	? MARK YE.	S OR NO C



# **Federal Requirements**

E6.	At the end of the LAST school year (2011-2012), did this school make Adequate Yearly Progress (AYP)? (Adequate Yearly Progress is your state's measure of yearly progress toward achieving state academic standards.) MARK ONE RESPONSE.
	Yes (SKIP TO Q E9)
	□No
	Not applicable (SKIP TO Q E9)
E7.	At the end of the LAST school year (2011-2012), was this school identified for improvement due to Adequate Yearly Progress (AYP) requirements? (A school is identified for improvement if it does not make Adequate Yearly Progress for two consecutive years or more in the same content area.) MARK ONE RESPONSE.
	Yes
	No (SKIP TO Q E9)



E9.

E8. Please indicate in part 1 whether any of the following actions have taken place in your school in the past three years. For each action that you mark as having taken place, please indicate in part 2 whether the action took place at your school in response to being identified for improvement due to AYP requirements. MARK ONE RESPONSE ON EACH ROW FOR PART 1.

IF YES IS MARKED IN PART 1, MARK ONE RESPONSE IN PART 2 FOR THAT ROW.

		PART 1		PART 2		
		Action taken place in the past three years?		in respons	1, was action se to being mprovement?	
		Yes	No	Yes	No	
a.	Developed or revised a two-year school improvement plan					
b.	Offered students the choice to transfer to another public school					
C.	Offered supplemental educational services to students from low-income families					
d.	Replaced school staff					
e.	Implemented a new curriculum based on scientifically based research					
f.	Extended the school day or school year					
g.	Appointed an outside expert to advise the school on its progress toward making AYP					
h.	Reorganized the school (that is, significant changes were made to both the school's staffing and governance)					
i.	Offered professional development					
Doe	s this school have grade 3 students? Yes	MARK ONE F	RESPONSE.			
	No (SKIP TO Q F1)					



E10. Based on recent state assessments, what percentage of the grade 3 students in your school in the PRIOR school year (2011-2012) scored "proficient" or above in the subjects in this table? Please also indicate the percentage of students scoring proficient or above that was needed to meet your AYP (Adequate Yearly Progress) goals for that school year. WRITE PERCENTAGES BELOW. IF THE AYP COLUMN IS NOT APPLICABLE FOR YOUR SCHOOL OR IF GRADE 3 STUDENTS IN YOUR SCHOOL DO NOT TAKE A STATE ASSESSMENT, WRITE "NA" IN THE APPROPRIATE COLUMN.

	Percentage of students whose achievement level was "proficient" or above in 2011-2012	Percentage required by AYP goals in 2011-2012
a. Reading/Language Arts	<u></u> %	<u></u> %
b. Mathematics	%	%
c. Science (WRITE NA IF NO STUDENTS WERE ASSESSED IN SCIENCE)	<b>\(\)</b> \(\)	



#### SECTION F. STAFFING AND TEACHER CHARACTERISTICS

# F1. Approximately how many staff members does your school currently have in the following categories?

PLEASE PROVIDE RESPONSES IN COLUMN (1) FOR STAFF MEMBERS WHO WORK FULL TIME AT YOUR SCHOOL AND IN COLUMN (2) FOR STAFF WHO WORK PART TIME AT YOUR SCHOOL. IF A STAFF MEMBER IS SHARED WITH OTHER SCHOOLS, COUNT THAT PERSON AS "PART TIME" IN YOUR SCHOOL.

PLACE EACH STAFF MEMBER IN ONLY ONE STAFF CATEGORY; IF A STAFF MEMBER FITS MORE THAN ONE CATEGORY, PICK THE CATEGORY MOST DESCRIPTIVE OF HIS/HER WORK.

WRITE NUMBERS IN BOXES. IF THERE ARE NO STAFF IN YOUR SCHOOL IN A CATEGORY, WRITE "0."

		(1) Number who work full time in your school	(2) Number who work part time in your school
a.	Regular classroom teachers		
b.	ESL/bilingual education/language immersion/ELL instruction teachers		
C.	Drama, music, or art teachers		
d.	Gym/PE or health teachers		
e.	Special education teachers and related service providers (for example, speech therapist, physical therapist, adaptive physical education, etc.)		
f.	Teachers of gifted/talented students		
g.	Reading teachers, specialists, and interventionists		
h.	Math teachers, specialists, and interventionists		
i.	School nurses or health professionals		
j.	School psychologists or social workers		
k.	Guidance counselors		
I.	Paraprofessionals (for example, classroom aides)		
m.	Library media specialists/librarians		
n.	Computer/technology teachers or support staff		



F3.

F2.	Does your school currently have any staff members who do the following as their primary role
	or one of their primary roles? MARK YES OR NO ON EACH ROW. INCLUDE THOSE WHO ARE
	FULL- OR PART-TIME STAFF MEMBERS AT YOUR SCHOOL.

		Yes	<u>No</u>	
a.	A school staff member who provides ongoing training or support to classroom teachers in the delivery of effective READING instruction			
b.	A school staff member who provides ongoing training or support to classroom teachers in the delivery of effective MATH instruction			
C.	A school staff member who provides ongoing training or support to classroom teachers in the delivery of effective behavioral supports			
d.	A school staff member who supports teachers in collecting, organizing, and managing assessment data			
e.	A school staff member who supports teachers in the interpretation and use of assessment data to guide instruction			
TEA	cher mobility. WRITE IN THE APPROXIMATE NUMBER OF REGULAR ACHERS FOR EACH OF THE FOLLOWING. IF NO TEACHERS HAVE LE JR SCHOOL DURING THE SCHOOL YEAR, WRITE "0" ON THE APPLIC.	FT OR	STARTED AT .INE.	
		-	Number of teachers	
a.	Number of regular classroom teachers who have begun teaching in your school since October 1, 2012			
b.	<ul> <li>Number of regular classroom teachers who have left your school since October 1, 2012, and have not returned</li> </ul>			
C.	Number of regular classroom teachers for whom this school year is their first year of teaching			
d.	Number of regular classroom teachers for whom this school year is their first year teaching in this school			



F5.

F4. What percentage of your part-time and full-time teachers, including regular classroom, ESL/bilingual, remedial, special education, art, music, and physical education teachers, belongs to each of the following racial/ethnic groups?

COMPLETE EITHER THE NUMBER OR PERCENT COLUMN. ENTER "0" IF YOUR SCHOOL HAS NO TEACHERS IN THAT RACIAL/ETHNIC GROUP. THE NUMBER COLUMN SHOULD ADD TO YOUR TOTAL NUMBER OF TEACHERS OR THE PERCENT COLUMN SHOULD ADD TO 100%.

				lumber of teachers	OR P	ercent
a.	Hispanic/Latino of any race					%
b.	American Indian or Alaska Native, not	t Hispanic or	Latino			%
C.	Asian, not Hispanic or Latino					%
d.	Black or African American, not Hispar	nic or Latino				%
e.	Native Hawaiian or Other Pacific Islam or Latino	nder, not Hisp	panic			<b>\</b>
f.	White, not Hispanic or Latino					%
g.	Two or more races, not Hispanic or La	atino				%
h.	Total number of teachers (sum of a	through g)			1	0 0 %
	icate how much you agree or disag ff. MARK ONE RESPONSE ON EAC		following s	statements a	about you	r school and
		Strongly disagree	Disagree	Neither agree nor disagree	Agree	Strongly agree
a.	There is a consensus among administrators and teachers on goals and expectations.					
b.	We have an active professional development program for teachers.					
C.	Teachers are very active in planning staff development activities in this school.					
d.	There is adequate time for teacher professional development.					



		Yes	No
a. Improved student performance on sta	ate tests?		
b. Reaching target goals on state tests?	?		
ndividual — for the individual who com  LAST NAME	rpleted the majority of the state of the sta		EASE PRINT  MIDDLE
	TITLE		
	TITLE ve been employed at th	is school? WRIT	TE YEARS AN
How long has the individual listed above MONTHS BELOW.  YEAR(S) MONTH(S)		is school? <i>WRIT</i>	TE YEARS AN

place, please be sure that the background and education characteristics provided are about the school's principal or headmaster.



# SECTION G. SCHOOL ADMINISTRATOR CHARACTERISTICS

G1.	What is your gender? MARK ONE RESPONSE.	
	Male	
	Female	
G2.	In what year were you born? WRITE IN YEAR BELOW.	
	1 9 YEAR	
G3.	Are you Hispanic or Latino? MARK ONE RESPONSE.	
	Yes	
	No	
G4.	Which best describes your race? MARK ONE OR MORE RECONSIDER YOURSELF TO BE.	ESPONSES TO INDICATE WHAT YOU
	American Indian or Alaska Native	
	Asian	
	Black or African American	
	Native Hawaiian or Other Pacific Islander	
	White	
G5.	How many years of experience do you have in each of the fin which you worked part time? WRITE THE NUMBER OF Y SCHOOL YEAR. IF THIS IS YOUR FIRST YEAR, WRITE "1."	
		Number of years
	a. Years as a teacher before becoming a principal	
	b. Total number of years as a principal	
	c. Number of years as principal at this school	



G6. Through which, if any, of the types of training programs below did you receive preparation for fulfilling your role as a school administrator? MARK YES OR NO ON EACH ROW.

			Yes	<u>No</u>
	a.	Traditional university-based training and certification program		
	b.	District-based training program (for example, the Boston Principal Fellowship, New York City Leadership Academy's Aspiring Principals Program, Chicago's LAUNCH program)		
	C.	City-based training program (for example, Cleveland's First Ring Leadership Academy)		
	d.	State-based training program (for example, New Jersey EXCEL)		
	e.	Training and/or certification program run by a national non-profit organization (for example, KIPP School Leadership Program, New Leaders for New Schools)		
	f.	Another school administration preparation program		
G7.	Wha	t is the highest level of education you have completed? MARK C	ONE RESPO	ONSE.
		High school diploma or equivalent/GED		
		Associate's degree		
		Bachelor's degree		
		At least one year of coursework beyond a Bachelor's degree but not a	ı graduate d	degree
		Master's degree		
		Education specialist or professional diploma based on at least one yea Master's degree level	ar of course	ework past a
		Doctorate or an advanced professional degree beyond a Master's deg	gree (for exa	ample, MD)
G8.		t was your major field(s) of study in the highest degree you comp EACH ROW.	pleted? M	ARK YES OR NO
			Yes	<u>No</u>
	a.	Early childhood education		
	b.	Elementary education		
	C.	Education administration/management		
	d.	Special education		
	e.	Other education-related major (such as secondary education, educational psychology, science education, music education, etc.)		
	f.	Non-education major (such as history, English, etc.)		



**G9.** Please estimate how many hours you spend on average per week in the following activities. WRITE IN NUMBER OF HOURS BELOW. IF NONE, WRITE "0."

		Hours per week
	a. Working with teachers on instructional issues	
	b. Internal school management (weekly calendars, vendors, office, memos, etc.)	
	c. Student discipline/attendance	
	d. Monitoring hallways, playground, lunchroom	
	e. Teaching	
	f. Talking and meeting with parents	
	g. Meeting with students	
	h. Paperwork required by local, state, or federal authorities	
G10.	What is your best estimate of the number of children in your school you know one response.  Nearly every child 76% or more 51% to 75% 26% to 50% 25% or less	by name? <i>MARK</i>
G11.	During school hours, do you speak a language other than English with studer whose native language is not English? MARK ONE RESPONSE.	nts at your school
	Yes No	



G12.	Do you speak a language other than English with students' families whose native language is not English? MARK ONE RESPONSE.		
	Yes		
	□No		
G13.	If you do not speak a language other than English with EITHER students OR students' families whose native language is not English, mark here and SKIP TO Q G15.		
G14.	What language(s) other than English do you speak with students at your school or with their families? MARK ALL THAT APPLY.		
	Spanish		
	Vietnamese		
	A Chinese language		
	Japanese		
	Korean		
	A Filipino language		
	Arabic		
	Other (PLEASE SPECIFY)		
G15.	Date Questionnaire Completed:		
	MONTH DAY YEAR		
Quest	cionnaire completed by:		
	LAST NAME FIRST NAME MIDDLE INITIAL		

THANK YOU FOR YOUR COOPERATION!









For Office Use Only			
C - No DR	C - DR Comp		
C - DR Ref	Ref		

**RETURNING** 

